

# "Eyes to the Sky" Balloon Festival

June 21-23, 2024

## **Information and Instructions**

Applications for FOOD & CRAFT vendors will open on February 1st, 2024 and remain open until full.

You MUST submit the attached APPLICATION form by mail or hand deliver.

**If you have any questions, please feel free to call Lisa @ 801-850-8563.**

1. Each booth space is 10'x10'. Vendors are REQUIRED to have a canopy\tent, and you will be required to provide your own tables, chairs, displays, weights, tarps, etc.
2. Each booth space is \$100 for the weekend (Friday & Saturday).  
~Food Trailers are considered 1 booth.
3. All booths MUST be open during Festival hours. You may NOT take down early without permission or you will not be allowed to return in years following.
4. Set-up times and booth location details will be given after your booth has been accepted. Booth locations will not be available until setup day.
5. The Balloon Festival will take place regardless of weather. Please plan accordingly. REFUNDS WILL NOT BE GIVEN for inclement weather.
6. Each vendor is responsible for their own set-up including canopies, tables and chairs, take-down, removal of trash, debris, sandbags (weights) from their booth space.
7. Salina City and\or Lisa Torgerson are not liable for property loss\damage and\or personal injury to anyone participating or attending in any way throughout the Festival.
8. Security will be provided Friday night after the festival closes. You SHOULD hang tarps, etc, around your booth and or cover your items. You are NOT required to take everything down on Friday night. NO ONE is allowed on the ground around any booths after closing. You WILL NOT be allowed to stay the night at your booth.
9. There is **NO POWER** provided for any type of Vendor.
10. You are responsible to man your own booths and take payments for your items. Each vendor is responsible for collecting their own fees, taxes, etc.

11. A tax form will be given to you at set-up. It's up to you to fill out and return to the State of Utah.

12. ALL APPLICATIONS are subject to approval. Applications will be date\time stamped upon receiving. We only allow one vendor in each type of business. For example, Paparazzi, Tupperware, Avon, Posh, Pampered Chef, Scentsy, etc. The same will apply for food vendors going forward too. One per specific type of food, hamburgers, hot-dogs, snow-cones, tacos, bbq, etc. A wait-list will be created if duplicate vendors apply. We do allow as many Independent Crafters as possible. We love to support LOCAL people and businesses.

**\*\*\* FOOD VENDORS- You MUST submit a copy of your food license\food handlers permits with your application.**

Please fill out the application on the next page. Incomplete applications will not be considered.

**Mail or hand deliver to:**

**Lisa Torgerson  
347 N 250 E. Salina, Utah 84654**

You will receive a call to let you know if\when your space is approved.

**You will have 10 days to PAY your booth fee once approved or your space will go to the next person on our waiting list.**

Information on where\how to pay will be provided when your booth is approved.

**NO REFUNDS** will be given after your fee has been paid. However, if you have an emergency and can't attend, please let me know asap and I will do my best to help you. If you have any special needs\requests please note that on your application. The Application form is attached. **Please complete and return ASAP.** Spaces fill quickly.

**You will be contacted as soon as possible if your application is approved and information will be given on where\how to make your Booth fee payment.**

**Please keep the above information for your records and if you have any questions please don't hesitate to call or text Lisa. 801-850-8563.**

**FOOD & CRAFT VENDOR APPLICATION**

CRAFT: # of Booths\_\_\_\_ (10’x10’) \$100 each.

FOOD: booth\_\_\_\_ or trailer \_\_\_\_\_

Length of trailer:\_\_\_\_\_. Which side do you serve out of:\_\_\_\_\_

**FOOD VENDORS! Please include a copy of your food handlers permits!**

Name of Vendor:\_\_\_\_\_

BUSINESS NAME:\_\_\_\_\_

Mailing Address:\_\_\_\_\_ State:\_\_\_\_\_ Zip:\_\_\_\_\_

Phone number:\_\_\_\_\_. Alt number:\_\_\_\_\_

Email address:\_\_\_\_\_

Please list all items you are wanting to sell: (use back if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*I agree with all Festival requirements. I also agree to help advertise with friends, neighbors and all those you associate with to help make our event a fun and a successful one.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_

**OFFICE USE ONLY:**

Date Received:\_\_\_\_\_ Time:\_\_\_\_\_ AM \ PM

Approved:\_\_\_\_\_. Date:\_\_\_\_\_

Fee Amount:\_\_\_\_\_. Cash \ Check \ Credit Card

Business Name:\_\_\_\_\_

Vendor Name:\_\_\_\_\_